
Agenda

1. **6:00 – Call to Order**
 - a. Introductions as needed
 - b. Business from audience
2. **6:05 – Consent Agenda** – See separate Consent Agenda – *Action (vote)*
3. **6:08 – Approval of Minutes** – *Action (vote)*
 - a. December 28, 2023 Regular Meeting
4. **6:10 - Patient Story** – Jennifer Burkhardt, CTLO – *Info*
5. **6:15 – 2023 Annual Report**– Josh Martin, CEO – *Info*
6. **Executive Reports**
 - a. **7:00** – Quality Report and Dashboard, Tori Bernier, CNO – *Info*
 - b. **7:15** – Finance Report, James Hansen, CFO – *Info*
 - c. **7:30** – Advocacy Committee, Josh Martin, CEO – *(as needed)*
 - d. **7:40** – Executive Report, Josh Martin, CEO – *Info*
7. **Commissioner Business**
 - a. **7:55** – Medical Staff Privileges – *Action (vote)*

John Ringquist, MD (Emergency Medicine)	Initial Appointment
Seth Kingree, MD (Hospital Medicine) Telemedicine	Initial Appointment
Darelle Walker, ARNP (Cardiology)	Initial Appointment
Laura Armstrong, MD (Family Medicine)	Active Status
Angela Shimoda, MD (Family Medicine)	Active Status
 - b. **8:00** – Board Bylaw Review– *Discussion*
 - c. **8:05** – Resolution 2024-01 2024 Regular Meeting Schedule– *Action (vote)*
 - d. **8:10**- Capital Campaign – *Discussion*
 - e. **8:15**- Reproductive Rights Act Response to ATG – *Discussion*
 - f. **8:20** – Hot Topic Discussion- Insurance Practices – *Discussion*
 - g. **8:25** – Upcoming Events, Andrew Hooper
 - h. **8:30** – Meeting Evaluation, Andrew Hooper
8. **8:35 - Executive Session (b) (c)real estate**
9. **Commissioner Business Continued**
 - a. **8:50**- Resolution 2024-02 Purchase of Property – *Action (vote)*
10. **8:55 – Adjourn** – *Action (vote)*

Upcoming events: - **BOLD events indicate desired Commissioner attendance.**

- **CEO Annual Evaluation Debrief | Hulscher Conference Room | February 8, 2024 at 3:00 pm**
- Estate Planning Seminar for Professional Advisors | February 16, 2024
- Annual Golf Tournament | Salish Cliffs | May 10, 2024
- **WSHA and AWPHD Rural Health Conference | Campbells Resort Lake Chelan | June 23-26, 2024**
- Employee Awards Ceremony | Ortquist Conference Room | July 24, 2024
- Ride the Harbor | McCleary, WA | August 3, 2024
- **Strategic Plan Retreat | Alderbrook Resort and Spa | August 6-7, 2024**
- Employee Picnic | TBD | August 28, 2024
- Peak Health 5K Walk & Fun Run and Community Wellness Fair | Wellness Center | September 14, 2024
- Donor Celebration – Saving Lives Celebration | Wellness Center | September 25, 2024
- Ladies' Night Out | Wellness Center | October 10, 2024
- Harbor Lights Laser Show | Satsop Business Park | December 11-12, 2024
- Summit Fights Hunger | Wellness Center | December 18-19, 2024

Consent Agenda

A very useful technique involves the use of a consent agenda. The board agenda planners (usually the executive or governance committee, but occasionally the board chair with the CEO) divide agenda issues into two groups of items. The first are those items that must be acted on because of legal, regulatory, or other requirements, but are not significant enough to warrant discussion by the full board. Such issues are combined into a single section of the board agenda book; members review these materials prior to the meeting, and if no one has any questions or concerns, the entire block of issues is approved with one board vote and no discussion. This frees up a tremendous amount of time that would otherwise be squandered on minor issues. Any member can request that an item be removed from the consent agenda and discussed by the full board. The success of the consent agenda is predicated upon all board members reading the material in the consent agenda section of the board agenda book. If they do not, then the board becomes a veritable rubber stamp. The second group of agenda items are those important issues that require discussion, deliberation, and action by the board. These are addressed one by one.

Executive Session Justification

Executive Session is convened to discuss the following topics, as permitted by the cited sections of the Revised Code of Washington (RCW):

- Executive session (RCW 42.30.110)
 - a. (a) national security
 - b. (b) (c) real estate
 - c. (d) negotiations of publicly bid contracts
 - d. (e) export trading
 - e. (f) complaints against public officers/employees
 - f. (g) qualifications of applicant or review performance of public employee/elective office
 - g. (h) evaluate qualifications of candidate for appointment to elective office
 - h. (i) discuss claims with legal counsel
 - i. existing or reasonably expected litigation
 - ii. litigation or legal risks expected to result in adverse legal or financial consequences
 - iii. presence of legal counsel alone does not justify executive session
 - i. QI/peer review committee documents and discussions
- Final action must be in open meeting



Board of Commissioners Meeting

January 25, 2024

Summit Pacific Medical Center

Grays Harbor County Public Hospital District No.1

Josh Martin, Chief Executive Officer

600 E Main, Elma, WA 98541 • Ph. (360) 346-2222 | Fax: (360) 346-2160

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