



March 20, 2018

Dear Partner in Health & Wellness,

I am pleased to invite you to attend our Summit Pacific Peak Health Wellness Fair on October 13, 2018. In the past more than 400 community members have attended the fair each year.

The Wellness Fair will last from 10 a.m. to 2 p.m. and will be located at the Grays Harbor County Fairgrounds in the main Pavilion Exhibit Hall.. The cost of participation for vendors is \$50. If you are a non-profit organization this fee may be waived if you offer a free prize or service for the community.

We are looking for vendors who will bring interactive booths for the public to enjoy. For example, a free five-minute chair massage or a drawing for a wellness themed gift basket. All wellness exams must be free of charge to the public. We will be providing a table and chairs but all other items for such as easels, cords, tablecloths, etc., are the vendor's responsibility. A representative from the vendor's group or organization must staff the booth at all times.

This will be a mutually beneficial opportunity for the public as well as the vendors. Interacting with the public during the Wellness Fair will allow vendors to attract new clients and share the importance of their various specializations in healthcare.

Thank you in advance for your consideration in attending our Peak Health Wellness Fair. The attached form details how to submit your application and fee. We ask that vendors send a check with their application forms that will be cashed only if they are accepted into the fair. We will be informing accepted vendors by e-mail.

If you have any questions or concerns, please do not hesitate to contact me. I am looking forward to working together with you to promote wellness in our community! Visit our website at <https://summitpacificmedicalcenter.org> for more information and to download the application packet.

Sincerely,

A handwritten signature in blue ink that reads "Joy Iversen RPRM".

Joy Iversen
Wellness Fair Coordinator
JoyI@sp-mc.org | (360)346-2242
Summit Pacific Medical Center



Saturday October 13, 2018, 10 a.m.-2 p.m.
Grays Harbor County Fairgrounds- Pavilion Exhibit Hall

Your Name (please print):			
Title and Organization Name (if applicable):			
Mailing Address:			
City:		State:	Zip Code:
Work/Home #:	Cell #:	Fax #:	Email Address:
Booth Theme or wellness focus:		Are you a non-profit? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Non-profits only: Will you be paying the registration fee <input type="checkbox"/> or offering a prize opportunity <input type="checkbox"/>			
Information, goods or services you or your organization will provide:			
Skills: (Do you have materials in Spanish, etc.?)			
Is your booth: Indoors <input type="checkbox"/> Outdoors: <input type="checkbox"/>			
Will you need access to an electrical outlet? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Need a table? Yes <input type="checkbox"/> No <input type="checkbox"/> Number of Chairs Needed <input type="checkbox"/>			
Booth Information <ul style="list-style-type: none"> • The doors will open at 8:30 a.m. on Saturday morning for set-up. • All booths must be set up by 9:30 a.m. the day of the event. • The venue does not allow us to hang anything on the walls so please bring easels or plan accordingly. • Booths must be staffed at all times by a representative from your group or organization. • All health screenings must be free of charge to the public. • Please do not dismantle your booth until the event is concluded. 		Please contact Joy Iversen, the Wellness Fair Coordinator with your questions. She can be reached at 360-346-2242 or by emailing joyi@sp-mc.org . \$50 vendor fee Checks made out to: Summit Pacific Medical Center Mail To: Summit Pacific Medical Center Attn: Joy Iversen 600 E. Main Street Elma, WA 98541 Or you may mail the registration fee to the above address and return your application form by fax or email: Complete online –or- Fax: Joy Iversen, 360-346-2156 Email: joyi@sp-mc.org	
Thank you for applying to participate in the 2017 Peak Health Wellness Fair!			