1. 3:00 – Call to Order  
   a. Introductions as needed  
   b. Business from audience

2. 3:05 – Consent Agenda – See separate Consent Agenda – Action (vote)

3. 3:10 – Patient Story- Lauri Bolton – Info


5. Executive Reports
   a. 3:30 – Quality Report and Dashboard, Dr. Tammy Moore – Info
   b. 3:40 – Finance Report, James Hansen – Info
   c. 3:50 - Executive Report, Josh Martin – Info

6. Commissioner Business
   a. 4:05 – Medical Staff Privileges – Action (vote)
      i. Pawani Sachar, MD – Initial Appointment – Tele Neurology
      ii. Keith Bernstein, MD – Initial Appointment – Radiology
      iii. Eileen Lorenz, MD -Initial Appointment – Radiology
      iv. William Brinkman, MD – Initial Appointment – Radiology
      v. Ross Parker, MD – Initial Appointment – Radiology
      vi. Kristine Andrade, MD – Initial Appointment – Radiology
   b. 4:15 – Board Secretary Nominations and Election, Andrew Hooper – Action (vote)
   c. 4:25 – Upcoming Events, Andrew Hooper
   d. 4:30 – Meeting Evaluation, Andrew Hooper

7. 4:35 – Adjourn

Upcoming events:  - BOLD events indicate desired Commissioner attendance.

- July 15, 2019 5:00 pm Special Meeting Closing Documents | Hulscher Conference Room
- July 16, 2019 6:00 pm Blue Zones Community Presentation | Ortquist Conference Room
- July 18, 2019 12:00 pm Ribbon Cutting Ceremony Summit Plaza and Pacific Park | Pacific Park
- July 30-31, 2019 | Board Strategic Planning Retreat | Alderbrook Resort and Spa Union, WA
Consent Agenda

A very useful technique involves the use of a consent agenda. The board agenda planners (usually the executive or governance committee, but occasionally the board chair with the CEO) divide agenda issues into two groups of items. The first are those items that must be acted on because of legal, regulatory, or other requirements, but are not significant enough to warrant discussion by the full board. Such issues are combined into a single section of the board agenda book; members review these materials prior to the meeting, and if no one has any questions or concerns, the entire block of issues is approved with one board vote and no discussion. This frees up a tremendous amount of time that would otherwise be squandered on minor issues. Any member can request that an item be removed from the consent agenda and discussed by the full board. The success of the consent agenda is predicated upon all board members reading the material in the consent agenda section of the board agenda book. If they do not, then the board becomes a veritable rubber stamp.  The second group of agenda items are those important issues that require discussion, deliberation, and action by the board. These are addressed one by one.

Executive Session Justification

Executive Session is convened to discuss the following topics, as permitted by the cited sections of the Revised Code of Washington (RCW):

- Executive session (RCW 42.30.110)
  - (a) national security
  - (b) real estate
  - (c) negotiations of publicly bid contracts
  - (d) export trading
  - (e) complaints against public officers/employees
  - (f) qualifications of applicant or review performance of public employee/elective office
  - (g) evaluate qualifications of candidate for appointment to elective office
  - (i) discuss claims with legal counsel
    - existing or reasonably expected litigation
    - litigation or legal risks expected to result in adverse legal or financial consequences
    - presence of legal counsel alone does not justify executive session
  - (QI/peer review committee documents and discussions)
- Final action must be in open meeting
## BOARD OF COMMISSIONERS MEETING MINUTES
May 23, 2019

<table>
<thead>
<tr>
<th>AGENDA</th>
<th>DISCUSSION/CONCLUSIONS</th>
<th>ACTIONS/FOLLOW-UP</th>
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<tbody>
<tr>
<td>CALL TO ORDER</td>
<td>6:00pm – CALL TO ORDER</td>
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<tr>
<td></td>
<td>The meeting of the Board of Commissioners of the Grays Harbor County Public Hospital District No. 1 was called to order at 6:01 pm by Board Chair Andrew Hooper</td>
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<td></td>
<td>Commissioners present: Andrew Hooper, Brent Meldrum, Gary Thumser, Louie Figueroa and Georgette Hiles</td>
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<td>Also Present: Josh Martin, Tammy Moore, Ken Dietrich, Lauri Bolton, Jim Hansen,</td>
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<td>Jori Stott, Ron Hulscher, Dr. Laurie Belknap, Hollie Weiberg, Sydney Meldrum, Faye DeBard, Carolyn Westcott,</td>
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<td>Blake Rose, Nichole Pas, Paige Wallin, Lourdes Schoch, Tracy Smith, Faye DeBard, Jennifer Mooney, Joy Iversen,</td>
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<td>Sydney Meldrum, KT Thomas, John Elsner, Cecelia Tapp, Renee Smith, Spencer Westcott and Nicole Simons</td>
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<td>BUSINESS FROM</td>
<td>Business from Audience</td>
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<tr>
<td>AUDIENCE</td>
<td>• NA</td>
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<td>CONSENT AGENDA</td>
<td>CONSENT AGENDA-SEE SEPARATE CONSENT AGENDA</td>
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<td>Commissioner Thumser made a motion to approve the consent agenda as presented.</td>
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<td>Commissioner Figueroa seconded the motion. The motion was approved unanimously.</td>
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<td>PROVIDER STORY</td>
<td>• CXO Bolton shared patient stories regarding MAT clinic staff and a therapy patient success (See patient</td>
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<td>stories for more details)</td>
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<td>• CXO Bolton shared letter from chiropractor in Ocean Shores thanking our staff for going above and beyond to</td>
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<td>increase interoperability as well as our commitment to wellness (See letter for more details).</td>
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<tr>
<td>GUEST PRESENTATION</td>
<td>Residency Program</td>
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<td></td>
<td>• Dr. Laurie Belknap presented an update on the Residency Program. (See PowerPoint for more details)</td>
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<td>Commissioner Hiles made a motion to approve the residency program as presented.</td>
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<td>Commissioner Figueroa</td>
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**SUMMIT PACIFIC MEDICAL CENTER**

**BOARD OF COMMISSIONERS MEETING MINUTES**

**May 23, 2019**

- ACGME initial accreditation was granted in April 2019.
- Dr. Belknap explained “longitudinal education” meaning that residents will spend one day a week for several months on one specialty.
- CEO Martin shared the importance of governance support for the residency program.
- Discussion regarding the challenges surrounding affordable housing for residents.
- CEO Martin presented Dr. Belknap and Faye DeBard with awards recognizing their work in developing the first rural residency program in Grays Harbor County.

**GUEST PRESENTATION**

**Trauma Program**
- Hollie Weiberg, Clinical Educator presented on the trauma designation application process (See PowerPoint for more details)
- Hollie Weiberg explained under triage criteria and the effects of a small patient population.
- CCO Moore recognized Hollie and KT Thomas for the work with the Trauma application.

**COMMITTEE REPORTS**

**Quality Report and Dashboard**
- Jenn Mooney shared SPMC received awards in all of our clinics for childhood immunization rates by immunized WA.
- Jenn Mooney thanked the clinical team for helping make this award possible.
- CCO Moore provided an overview of the Quality Report and Dashboard.
- CCO Moore shared story regarding staff injury and the team that pulled to care for their own.

**Finance Report**
- CFO Hansen presented the Finance Report (See report and dashboards for more details).
- Ron Hulscher shared that the median for CAHs bad debt write off 5.4% of gross revenue. SPMC writes off 4.3% of gross revenue.
- CFO Hansen will provide a halfway point Finance report at the July meeting.
- Commissioner Meldrum complimented the work of the Finance Committee to make information more comprehensible and valuable.
Executive Report
- CEO Martin presented the Executive Report (see report for more details)
- CMO Dietrich provided an update on sub-specialty services.
- CXO Bolton shared an update on Wellness Center project. The lights in the plaza are finally up.
- CFO Hansen provided an update on transition to permanent financing.
- Special thanks to Kayla Peterson for arranging and planning this year’s Hospital Week: “Back to the Future”.
- CCO Moore provided an update on Care Innovation
- Tracy Smith, Acute Care Manager provided an overview of the “Daisy Awards.”
- CCO Moore recognized Nicole Simons, ED Manager on her exceptional work on starting a SANE program. SPMC saw two patients in the Emergency Department the first day the program was launched.
- The Blue Zones Community Presentation is scheduled July 16th at 6:00 pm in the Wellness Center Ortquist Conference Room. All are welcome to attend.
- Commissioner Hooper is a representative on the WSHA Hospital Governance Board which provides guidance to WSHA on aspects that effect commissioners. The committee is currently creating a certification program to train hospital commissioners.

COMMISSIONER BUSINESS

Medical Staff Privileges
- Amanda Achterman – Reappointment – Family Medicine
- Andrew Bauer – Initial Appointment – Radiology
- Amar Purandare – Initial Appointment Radiology
- Nicholas Okon – Initial Appointment -Neurology
- James Lechner – Initial Appointment- Oncology
- Laurie Burkhart – Initial Appointment – Physical Therapy
- Frederick Kash – Initial Appointment – Radiology

Commissioner Figueroa made a motion to approve the Medical Staff Privileges as presented on the agenda. Commissioner Thumser seconded the motion. The motion was approved unanimously.

Hot Topic Article Discussion
### BOARD OF COMMISSIONERS MEETING MINUTES
May 23, 2019

- Hot topic article was tabled for the July regular Board meeting.

### Farewell Brent
- Commissioner Hooper shared some words regarding Commissioner Meldrum’s foundational impact on the District.
- Joy Iversen shared Commissioner Meldrum’s impact with the community Advisory Committee and achieving the “impossible goal of building a new hospital”.
- Commissioner Figueroa shared the experience of the Community Action Committee consulting the board on financial stewardship.
- Ron Hulscher, Fiscal Associate shared experience with the Mark Reed board meetings being in “patient room 9” and the board request to have Brent Meldrum and Amy Thomason to join the board.
- Ron Hulscher also shared Commissioner Meldrum was successful in receiving initial financing with the board.
- Ron Hulscher led the board and audience in a toast to a job well done.

### Oath of Office
- Shannon Brear, Notary of the Public and CEO Martin administered the Oath of Office for appointment to the Board of Commissioners Carolyn Westcott for the remainder of Commissioner Meldrum’s term effective June 1, 2019.

### Committee Appointment
- Commissioner Hooper appointed Commissioner Westcott to be on the Finance Committee.

### UPCOMING EVENTS
- Commissioner Hiles and Commissioner Westcott agreed to attend the Employee Awards Ceremony June 5, 2019.
- Commissioner Hooper facilitated a meeting evaluation.

### ADJOURNMENT
The regular session of the Board of Commissioner’s meeting adjourned at 8:26 pm.

Commissioner Meldrum made a motion to adjourn the meeting.
<table>
<thead>
<tr>
<th>Commissioner Figueroa</th>
<th>seconded the motion. The motion was approved by unanimous vote.</th>
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<tbody>
<tr>
<td>Recording Secretary</td>
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<td>Board Secretary</td>
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